

**Benton County Noxious Weed Control Board**  
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**Regular Monthly Meeting Minutes**

**Tuesday March 19, 2019**

**7:00 PM**

**Location: Weed Board Office 1908 Butler Loop Richland, WA**

Regular monthly meeting was called to order by chairman Danny Downs at 7:00 pm. Directors present were Tony Smith, Darrell Miles, and Nick Troy. Staff present were Vic Reeve, Luis Villalobos, Konrad Kauer and Holly Kress.

Next Board Meeting to be held Tuesday April 16, 2019.

**Meetings and events attended** – WSU presentation Feb. 19 Kennewick, Rosa Irrigation Feb. 20 Sunnyside, Feb. 20 meet with BC Treasure, Home & Garden Show Feb. 22-24 Pasco, CWMA Meeting Feb 25 Pasco, Coordinator Conference March 13-15 Chelan.

CWMA meeting and Coordinator Conference preceded to be discussed in more detail.

**Review the February 19, 2019 Minutes.**

**Motion:** A motion was made by Darrell Miles with a second by Nick Troy to accept February 2019 Public Meeting minutes. Motion carries 4-0.

**Motion:** A motion was made by Nick Troy with a second by Tony Smith to approve the February 2019 regular monthly minutes. Motion carries 4-0.

**Review checks to be approved**

Approve checks for March 2019 -- #1465 thru #1473 = \$3,060.05

Payroll for February 2019 – Direct Deposit = \$21,963.17

**Motion:** A motion was made by Darrell Miles with a second by Nick Troy to approve March 2019 checks. Motion carries 4-0.

**February Financial Report** (Profit & Loss, Balance Sheet, and Budget Status)  
Discussion on increasing reserve account ensued.

**Existing Projects Report**

**Roadside** – April 15 will be the earliest start for spring application

**BPA Contract** – surveying as time permits.

**March/April Projects –**

Local Agency Contacts – City, Parks, Irrigation, etc..... Vic

Service spray equipment & trucks --- Konrad & Luis

Develop a safety program --- Luis

Aquatic Weed Endorsement for Luis / April  
Aquatic Weed Endorsement for Holly / completed  
Ag Weed Endorsement for Luis / completed  
Education material update and inventory/Ordered material from State Office.

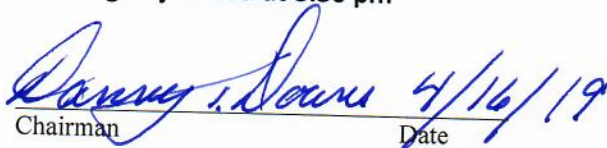
*Coordinator Vic Reeve has done a hire date review for Holly Kress and Luis Villalobos.  
Recommendations will be given to the Board of Directors.*

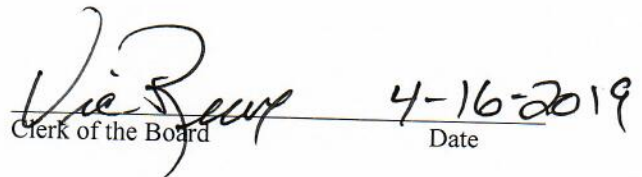
Chairman Danny Downs recessed the regular monthly meeting at 8:16 pm and opened an executive meeting at 8:20 pm to discuss employee performance reviews.

Chairman Danny Downs adjourned the executive session at 8:34 pm and reconvened the regular monthly meeting at 8:35 pm

**Upcoming Meetings & Events – Flowering Rush Meeting March 27 - Boardman, Farm Fair  
March 28-29 – DOT Regional Meeting Walla Walla April 3-4, Kennewick, Roadside April 15**

Meeting Adjourned at 8:36 pm

  
Chairman \_\_\_\_\_ Date \_\_\_\_\_

  
Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_